

# Trustees Annual Report and Financial Report

The Parochial Church Council of the parish of  
**East Preston with Kingston: St Mary the Virgin**

**for the year ended 31 December 2019**

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## Parish of East Preston

*Vicar:* The Rev Andrew J Perry, The Vicarage, 33 Vicarage Lane, East Preston BN16 2SP

*Independent Examiner:* Mr D Cross

*Bankers:* Barclays Bank, 1 Chapel Road Worthing BN11 1EX

*This Trustees Annual Report was compiled by the Vicar of St Mary's East Preston with Kingston, and adopted by the PCC at their meeting on x*

Parochial Church Council of East Preston with Kingston:  
St Mary the Virgin

## Trustees Annual Report for 2019

### Structure, governance and management

The Parochial Church Council (PCC) is a charity, and our registered Charity Commissioner's number is: 1180544. Its governing document is the Parochial Church Council (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council until the APCM in April 2019:

<i>Vicar:</i>	The Rev Andrew Perry	(Chair)
<i>Church Wardens:</i>	Miss Lucy Hornby Miss Lois Townsend	(Vice-Chair)
<i>Elected members: until April 2019</i>	Mr Brian Cooke Mr Malcolm McLelland Mrs Sue Baldock Mrs Charis Harbidge Mrs Stella Collier Mrs Jacky Collett Mrs Vivien Ayling Mrs Lynne Brunton Mrs Mary Jeavons Mr Colin Crane Mr Chris Wood Mrs Sharon Hill Mr Peter Hussey	(PCC Secretary) (Treasurer)
<i>Co-opted:</i>	Mr Joe Padfield	(Safeguarding Officer)
<i>Deanery Synod:</i>	Mrs Gill Quigley Mrs Jean White	

Following the Annual Parochial Church Meeting in April 2019 the following people stepped down: Peter Hussey; Brian Cooke; Jean White; Lucy Hornby; Sharon Hill; Malcolm McLelland; Felicity Myer; Vivien Ayling. The following people were elected in their place:

Claire Hind (Church Warden)  
Kathryn Lockyear (Treasurer)  
Mary Darby  
Nova Brookes  
Gillian Mauderne

Sue Baldock moved to be Deanery Synod Representative. And following her ordination and appointment as Curate at St Mary's on 29 June 2019, Rev Emma Ham-Riche also joined the PCC. Wendy Allen was appointed as Secretary, but not Trustee.



Thus the following served as members of the Parochial Church Council following the APCM in April 2019:

<i>Vicar:</i>	The Rev Andrew Perry	(Chair)
<i>Church Wardens:</i>	Mrs Claire Hind Miss Lois Townsend	(Vice-Chair)
<i>Elected members: from April 2019</i>	Mrs Mary Darby Mrs Nova Brookes Mrs Gillian Mauderne Mrs Charis Harbidge Mrs Stella Collier Mrs Jacky Collett <i>vacancy</i> Mrs Lynne Brunton Mrs Mary Jeavons Mr Colin Crane Mr Chris Wood Mrs Kathryn Lockyear	(Treasurer)
<i>Co-opted:</i>	Mr Joe Padfield	(Safeguarding Officer)
<i>ex-officio:</i>	Rev Emma Ham-Riche	
<i>Deanery Synod:</i>	Mrs Gill Quigley Mrs Sue Baldock <i>vacancy</i>	

(Secretary: Mrs Wendy Allen)

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the clergy, the churchwardens and members of the Deanery, Diocesan or General Synods) and 12 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

After their wedding on 29 June, K & A wrote: "Just a note to say a huge thank you. The service was fantastic and the church as always beautiful!"

The PCC is responsible for a wide range of matters affecting the parish, including compliance with health and safety; disability legislation and Safeguarding.

In their capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of parish finances. The PCC works to ensure that each member of the committee is equipped to fulfil their role. Regular mailings from the diocese keep trustees up to date with developments and changes.

The PCC appointed Mr Joseph Padfield as Safeguarding Officer and co-opted him to serve on the PCC, where Safeguarding is a standing issue on the Agenda. Mr Padfield is responsible for ensuring that Disclosure and

Barring Service checks are kept up to date for those who work with, or are responsible for work with, children and vulnerable adults as part of St Mary's ministry.. There have been no incidents reported to him during the year 2019.

The Standing Committee is a sub-committee of the PCC and has the power to transact the business of the PCC between its meetings. The Standing Committee comprises: the incumbent, the church wardens, PCC secretary, PCC Treasurer and an elected PCC member.

## Aim and Purposes

On 14 March 2019 following the ashes interment of husband, C wrote: "Thank you for your supportive service for P on Saturday. It was a comfort to know he was being laid to rest with his family, as were his wishes. Your prayers have helped us to be strong at this time."



The primary objective of the PCC of East Preston with Kingston is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Vicar, the Rev'd Andrew Perry, in promoting in the ecclesiastical parish the whole mission of the Church - pastoral, evangelistic, social and ecumenical.

After their wedding on 17 August, S & D wrote: "We would just like to say what an amazing service you gave on Saturday... I'm truly grateful for everything you have done for us. Thank you very much. Mr and Mrs C"

## Risk assessment

The PCC confirms that the major risks to which the council has been exposed have been identified by a risk analysis exercise carried out by PCC members.

## Objectives

- ◆ To enable, prosper and further the worship of Almighty God in East Preston & Kingston.
- ◆ To seek to foster an environment where disciples can grow and flourish.
  - ◆ To increase the membership of the Church.
  - ◆ To co-operate with our ecumenical partners wherever possible.
  - ◆ To serve our community in particular through the administration of the occasional offices of baptism, marriage and funeral rites; pastoral care and evangelisation.
  - ◆ To promote fellowship, friendship and community through an active programme of social activities.
  - ◆ To become an inclusive, welcoming, outward-looking, thankful community who create a safe space in which to get to know God, explore Christian spirituality and worship; to relate our lives as disciples to this faith and to celebrate God's great gifts to us.
- ◆ To care for the building of which we are temporary custodians; to maintain the fabric and to make sure it is best suited to serving the mission of God in this parish.
- ◆ To ensure that, in line with "charities for the advancement of religion" we have due regard to our public benefit guidance when exercising any powers or duties to which guidance is relevant.
- ◆ To maintain positive links with businesses within the community of East Preston and Kingston, Infant and Junior Schools; Royal British Legion and Parish Council.

F & S from Hassocks wrote in the Visitor's book: "Delighted it's open! - enjoyed our visit."

## Review of the year

The full PCC met 9 times during the year in addition to the APCM in April. PCC Meetings were well attended and sub-committees met as appropriate between meetings. Minutes of their deliberations were received by the PCC and discussed where necessary. The decision was taken to publish (redacted where appropriate) PCC Minutes and these are generally displayed on the Notice Board at the back of church and there are plans to publish them on the website also.

After 13 Oct's Pet Service, L & Co wrote: "Thank you for the wonderful Pet Service yesterday. It was a great idea! We all really enjoyed it, especially Ruby (and she vocalised her opinion very well!)" C wrote: "I have never been to a church quite like yours. Was just lovely, so welcoming and friendly, such lovely humour and felt as though we had been part of it for ever. Thank you."

## Activities

- ◆ Our regular eucharistic-centred worship and study continues to give high priority to prayer, the scriptures, administration of the sacraments and the challenge of the Gospel to walk the Way of Christ.
- ◆ Services seek to be inclusive and accessible to all; the church building is open most days (approx 8.30am to 5pm) for casual visitors and pilgrims. The "Spire Room" is well used by various community groups as well as for parish functions and meetings.
- ◆ Sunday Club continues to meet during the 10am service, with younger people following the same readings and sharing with us their findings when they re-join us. Grateful thanks to Charis, Gloria, Carol & the team.



Following their wedding in November, M & K wrote: "Just a quick note to say thank you so much for creating such a wonderful Wedding ceremony last Saturday. We and our friends and family loved it... and everyone commented on how beautiful a ceremony and church it was."

- ◆ Scattered throughout this report [in the grey boxes] are brief unsolicited testimonies of those who have had contact with the parish during the year which help to demonstrate public benefit. [These have been anonymised as much as possible.]
- ◆ During 2019 the Parish conducted 6 weddings, 8 baptisms and 14 funerals in Church with another 8 funerals at the Crematorium; 11 sets of ashes were interred in the churchyard.
- ◆ We had a busy social programme of celebrations, meals and activities throughout 2019, incorporating all age groups which were well supported outside and within the parish of East Preston with Kingston. These included:
  - ~Pancake Social - bring and share lunch for Shrove Tuesday
  - ~Spring walk for Christian Aid (12 May)
  - ~Harvest Supper (21 Sept)
  - ~Monthly homemade produce stall continues once a month after

mass in the Spire Room

- ~ The monthly Women's Fellowship continues a varied programme welcoming new members
- ~ Patronal Festival (8 September)

- ◆ St Mary's supported the (ecumenical) World Day of Prayer in March, hosted by St Joseph's in Rustington.
- ◆ The parish ran two Lent Courses this year: one during the day and one in the evenings. Attendance was lower than expected.
- ◆ Ron and Ann Baker ran a Passion Play (*Easter Story*) in Eastertide 2019 to critical acclaim: another is under rehearsal for 2020.
- ◆ The parish walk (12 May) in support of Christian Aid was hugely well attended and popular.
- ◆ The parish sponsored 4 Candidates for Confirmation in May.
- ◆ The 75th Anniversary of the D-Day Landings was marked with a packed service in St Mary's.
- ◆ Rev Emma Ham-Riche was ordained deacon in Chichester Cathedral on 29 June 2019 and started as curate in the parish.
- ◆ Rev Emma has thrown herself into the parish amongst other things helping with children's ministry, the website, posters and communications - as well as continuing to develop her liturgical, pastoral, preaching and administrative skills.
- ◆ Sunday Club ran a "Messy Church" on 21 July - which included teaching the whole congregation the Lord's Prayer in Makaton signing!
- ◆ Joe Padfield continues his studies for ordination at St Augustine's (West Malling) and has been engaging in ministry not just in the parish, but in a series of placements. Fr Andrew is Joe's "Ministry Facilitator"
- ◆ Fr Andrew and Rev Emma continue to attend the monthly East Preston Business Breakfast to help communication and build networks within the village.
- ◆ Communion was taken on a regular basis to house-bound parishioners and Nursing Homes in the parish, by Reader John White, Rev Emma and Fr Andrew.
- ◆ Impressive drone footage of the outside of St Mary's church was taken and posted on the parish website in July
- ◆ St Mary's has a new Inspecting Architect: following Richard Glover's retirement the role has now fallen to Andy Burrell (of Carden & Godfrey Architects)
- ◆ The annual East Preston Festival was a great success with the parish involved running Cafe Français, making refreshment space available for the Parade, running Songs of Praise on the Green and Fr Andrew being the head Judge for the Parade floats.
- ◆ East Preston Festival generously gave grants this year to St Mary's Church; Friends of St Mary's and Little Angels.
- ◆ Kingston Parish Council made a grant to the Fantastic Gardeners to keep the churchyard looking neat and tidy.
- ◆ A Pet Service proved popular and successful in October - although the only pets who came were canine!
- ◆ East Preston Junior School invited the Vicar & Curate to come to answer their RE questions!; then also came to church for Christmas celebrations.
- ◆ East Preston Infant School came to celebrate Christmas in three batches.
- ◆ Harvest Festival collected two-estate-cars-worth of donations to Turning Tides (homeless project) and The Littlehampton Food Bank.

Following the school carol concert in St Mary's on 17 Dec, teacher JR texted: "Hello, thanks again for having us at the church yesterday. Everyone thought it worked well. Year One are now thinking about 2020!"



- ◆ Remembrance Sunday was well attended and supported by the Royal British Legion, local groups of Scouts, Brownies, Guides etc and the general public.
- ◆ During Advent the Posada project was undertaken - where the crib figures of Mary & Joseph "toured" homes of parishioners in preparation for Christmas. This proved popular and successful.
- ◆ Friends of St Mary's organised the incredible Christmas Tree Festival, which, in two and a half days saw over 2500 people come through the church and raised a shade under £11,000.
- ◆ During December Christingle, Nine Lessons & Carols and Crib Services drew excellent numbers; Carols round the Nursing Homes proved popular; numbers were up to about 80 for *Carols in The Tavern*.

## Achievements and performance

### Electoral Roll Report

At the start of 2019 the Electoral Roll stood at 117. Of these, 78 (67%) live in the parish, and 39 (33%) live outside the parish. Two members were removed (due to death), and three new members joined. The average weekly attendance combining both Sunday services stood at 80-100, but this number increased at festivals and special occasions and includes both adults and children.

Following his dad's funeral on 8 Oct, J wrote: "Just a short note to say thank you very much from myself, S and all the family for organising such a nice funeral for Dad. It was just what we were hoping to have and met all our expectations."

### Fabric Report

The Fabric Committee of St Mary's researched and discussed priority work as mentioned in the last Quinquennial Inspection. Chair of the Fabric Committee, Colin Crane writes:

After the major spend of approximately £35,000 on the tower in 2018 work through 2019 has mainly been running repairs these being as follows:-

1/ The mixer tap in the toilet for the disabled has been replaced and controls the water at the required temperature.

Also the ballcock system has been replaced as the cistern was leaking constantly.

2/ The asbestos material in the old chimney stack in the boiler room has been removed and disposed of.

3/ 5-yearly electrical testing of the mains circuit has taken place and 2 fire exit signs have been replaced and 2 new circuit breakers have been installed.

Also twin sockets for 3 pin plugs in the kitchen have been replaced.

4/ Installed paper towel dispenser in kitchen also fire blanket and installed hand sanitiser on wall near kitchen door.

Thanks goes to everyone who has helped to maintain the Church Fabrics general maintenance and the safety and presentation of the churchyard.

*Colin Crane*

The small group of volunteers known as "The Fantastic Gardeners" continue to oversee maintaining the churchyard in conjunction with Arun District Council who maintain cutting the grass, hedge and any tree work within the churchyard and family grave plots.

Health and Safety monitoring continues to be carried out with annual inspections to the boiler, fire extinguishers and fire blanket and organ.

A local company carried out essential works in cleaning out the gutters and removal of moss from the path at the west door entrance path.



## Deanery Synod

Our parish remains part of the Chichester Deanery Synod, and our representatives are Gill Quigley and Sue Baldock. Gill Quigley writes:

The Deanery Synod met three times during 2019. The first meeting on June 3, lead by Bishop Martin involved looking back at how the diocesan strategy had developed over the previous five years. The Synod divided into parish groups to formulate an answer the Bishop's asking what new/different things each parish had achieved. All joined a plenary session giving their responses. The new approaches ranged from pastoral care which included reaching out to those who suffer from domestic abuse and supporting the lonely and vulnerable, to building conservation and after-school activities. Our offering along with some others was the introduction of Messy Church. The Bishop warmly congratulated all the parishes on their efforts.

The second meeting was held on July 2 to discuss and vote on the formula for the calculation of the "parish share" for 2020.

Three options were put forward:

1. to stay as we are using the deanery formula of previous years.
2. a pledge system where each parish annually offers as much as it can of the full ministry costs, (approx £75,000pa) explaining why there is a shortfall if this is the case.
3. a more gradual move towards the payment of full ministry costs using last year's formula as a guide as to the amount each parish should pledge.

These options had previously been discussed in a meeting with clergy, churchwardens and treasurers. The Synod voted for option three. Another meeting (*not an officially a deanery synod meeting*) was held on October 29. At this meeting members of the diocese financial committee explained the budget shortfall for 2020, and the need for all parishes to play their full part in meeting the deficit. A new video produced by the diocese covering the various aspects of diocesan activities and finance was shown (it is available on the diocesan website under Finance: parish support and resources - it is well worth watching). This was very well received and is available for all parishes to show to the PCC and congregations.

The third official deanery synod meeting was held in November. Archdeacon Luke Irvine Capel was the main speaker. His theme was based on the question "what do you want your church to become" based on the diocesan strategy for 2020 to 2025. The strategy is based on the 'four mores' (based on the description of the Church in the Nicene Creed as 'one, holy, catholic and apostolic')

- more open: with the church as one church
- more converted to Christ: as a sign of holiness.
- more generous: as a sign of being catholic.
- more engaged: a sign of being apostolic.

There is more information about the 2020 to 2025 strategy for all to see on the Diocesan website. After this talk and comments from the Synod were shared, the meeting was given the results of the pledging from the parishes. An even larger shortfall was apparent.

*Gill Quigley*

## Financial Review

Please refer to the accompanying accounts for more detail, but here is a summary:

- 1 The total receipts, and general unrestricted funds received, were £143,674 (2018: £117,413) and are detailed in the financial statement
- 2 Expenditure on general fund equalled the income in the year which, with movements on designated and restricted funds, gave a net increase in funds of £91,167 (2018: £126,864).



- 3 The largest expenditure of the PCC was the sum of £54,737 (2018: £54,559) paid to the Diocese to cover ministry costs. This amount covers the housing and stipend and pension costs of the clergy; a standard sum for diocese central costs; clergy training and a contribution to national church funds. It is effectively the bill for having a full time stipendiary priest. In 2019 the actual bill was £71,883 (of which we paid £54,737: 76 %). This is a good start, but we need to move to paying at least 100% of the Parish Share (which will be £74,035 in 2020) if we want to keep a full time stipendiary priest. Currently other churches are supporting us by paying more than 100% of their Parish Share.

Kathy Lockyear took over as Treasurer and has been working very hard, with huge assistance from Erica Hussey and Peter Lewis to prepare the Accounts and help the PCC keep a track on their finances over the year. We are very grateful to them all!

## **Reserves Policy**

It is the PCC's policy:

- ◆ to maintain a balance on the general unrestricted funds which equates to approximately two months worth of unrestricted payments as contingency against unforeseen situations.
- ◆ to spend restricted and endowment funds in line with their terms and conditions
- ◆ to invest fund balances with the CBF Church of England deposit fund. (Currently such funds are restricted or endowment funds only)

The PCC recognises with gratitude and appreciation those groups and individuals who make their service of God and of His Church clear by their generous giving of their time, money and effort. Much of the work of this parish is undertaken by a generation who are entering their senior years. Failing health and vigour are reducing energies which could be relied upon in the past.

In order for the Church to thrive and grow we need to continue to engage in evangelism, mission and faith sharing to encourage growth in numbers as well as growth in faith, love and service. We were evangelised by those who helped to make Jesus real to us - and they did a successful job (otherwise we wouldn't be here!) - so we need to do what they did and pass on our faith to this current generation.

## **Trustees' responsibilities statement – unincorporated charity**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.



The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2006 and trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the PCC by

.....  
**Father Andrew Perry**



**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST MARY THE  
VIRGIN EAST PRESTON WITH KINGSTON**

This report on the accounts of the Parochial Church Council for the year ended 31 December 2019, which are set out on pages 2 to 10, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

**Respective responsibilities of the Parochial Church Council and examiner**

As the members of the Parochial Church Council you are responsible for the preparation of the accounts; you consider that the audit requirement of Regulation 3(3) of the Regulations and section 145(2) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25.

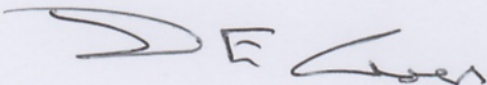
**Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



D CROSS  
Independent Examiner

Date: 05-06-2020



PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2019

	Notes	General Fund	Designated Funds	Restricted Funds	TOTAL FUNDS	
		£	£	£	2019	2018
					£	£
<b>Income</b>						
Voluntary income	2(a)	61,547		16,428	77,975	91,421
Activities for generating funds	2(b)	7,362		12,668	20,030	3,834
Income from investments	2(c)	83		89	172	168
Church activities	2(d)	10,659			10,659	10,369
Other incoming resources	2(e)	5,758	5,206	23,874	34,838	11,621
<b>Total income</b>		<u>85,409</u>	<u>5,206</u>	<u>53,059</u>	<u>143,674</u>	<u>117,413</u>
<b>Expenditure</b>						
Fund-raising trading costs	3(a)	1,718		1,715	3,503	-
Church activities	3(b)	86,487	1,066	111	87,664	126,864
<b>Total resources expended</b>		<u>88,275</u>	<u>1,066</u>	<u>1,826</u>	<u>91,167</u>	<u>126,864</u>
<b>Net incoming / (outgoing) resources before other recognised gains and losses</b>		(2,866)	4,140	51,233	52,507	(9,451)
Transfer between funds			16,500	(16,500)		
Gains/(loss) on investment assets on revaluation				217,217	(54)	
<b>Net movement in funds</b>		<u>(2,866)</u>	<u>20,640</u>	<u>34,950</u>	<u>52,724</u>	<u>(9,505)</u>
Balances brought forward at 1 January 2019		25,667	20,300	3,591	49,558	59,063
<b>Balances carried forward at 31 December 2019</b>		<u><u>22,801</u></u>	<u><u>40,940</u></u>	<u><u>38,541</u></u>	<u><u>102,282</u></u>	<u><u>49,558</u></u>

The notes on pages 12 to 18 form part of these accounts.



PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

BALANCE SHEET AT 31 DECEMBER 2019

	Notes	2019	2018
		£	£
<b>Fixed assets</b>			
Tangible Fixed assets	5	7	7
Investment assets	6	1,750	1,533
		<u>1,757</u>	<u>1,540</u>
<b>Current assets</b>			
Stock		250	250
Debtors	8	19,705	9,836
Short term deposits		9,584	9,565
Cash at bank and in hand		77,925	35,844
		<u>107,464</u>	<u>55,495</u>
<b>Liabilities:</b> amounts falling due within one year	9	(6,939)	(7,477)
<b>Net current assets</b>		<u>100,525</u>	<u>48,018</u>
<b>Net assets</b>		<u><u>102,282</u></u>	<u><u>49,558</u></u>
<b>Funds</b>	7/10		
General		22,801	25,667
Designated		40,940	20,300
Restricted		38,541	3,591
		<u>102,282</u>	<u>49,558</u>

Approved by the Parochial Church Council on

and signed on its behalf by:

.....  
**Father Andrew Perry**

.....  
**Mrs K Lockyear Honorary Treasurer**

The notes on pages 12 to 18 form part of these accounts.



**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 DECEMBER 2019**

**1 Accounting policies**

The accounts have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Statement of Recommended Practice (SORP) FRS102 (effective 1 January 2015).

The accounts have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups which are informal gatherings of church members.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

**Funds**

Funds held by the PCC are:

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Designated funds represent monies set aside by the PCC out of general funds for specific future purposes.

Restricted funds represent:

- a) Income from trusts which may be expended only on those restricted objects provided in the terms of the trust or bequest
- b) Donations received for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

**Incoming resources**

Voluntary income sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under gift aid is recognised only when received.

Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

Church activities

Funds raised by the fete and similar events are accounted for gross.

Sales of books and candles are accounted for gross.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31st December.



**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2019**

**1 Accounting policies (contd)**

**Resources used**

Resources expended are accounted for on an accruals basis and are accounted for gross.

**Grants**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

**Church Activities**

The diocesan parish share is accounted for when paid. Any parish share unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

**Fixed assets**

**Tangible fixed assets**

Consecrated and beneficed property of any kind is excluded from the accounts by s.10 of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's Inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1st January 2001 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of movable church furnishings acquired before 1st January 2001 is written off.

**Other fixtures, fittings and office equipment**

Equipment used within the church premises is depreciated on a straight line basis over 2 years.

**Investments**

Investments are valued at market value at 31st December.

**Current assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.



PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2019

2 Income

	General Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS	
				2019 £	2018 £
(a) Voluntary income					
Planned giving:					
Gift aid donations	32,090			32,090	37,114
Tax recoverable	7,902		1,612	9,514	9,016
Legacies	12,000			12,000	20,000
Collections (open plate)	7,282			7,282	6,355
Special Collection	410			410	-
Donations, appeals etc	1,863		14,816	16,679	18,936
	<u>61,547</u>	<u>          </u>	<u>16,428</u>	<u>77,975</u>	<u>91,421</u>
	-----	-----	-----	-----	-----
(b) Activities for generating funds					
Fund-raising	7,362		12,668	20,030	3,834
	<u>7,362</u>	<u>          </u>	<u>12,668</u>	<u>20,030</u>	<u>3,834</u>
	-----	-----	-----	-----	-----
(c) Income from investments					
Dividends and interest including tax recoverable	83		89	172	168
	<u>83</u>	<u>          </u>	<u>89</u>	<u>172</u>	<u>168</u>
	-----	-----	-----	-----	-----
(d) Income from church activities					
Fees from weddings etc	10,659			10,659	10,369
	<u>10,659</u>	<u>          </u>	<u>          </u>	<u>10,659</u>	<u>10,369</u>
	-----	-----	-----	-----	-----
(e) Other incoming resources					
Churchyard grants	350			350	359
Sundry income	5,408	5,206	23,874	34,488	11,262
	<u>5,758</u>	<u>5,206</u>	<u>23,874</u>	<u>34,838</u>	<u>11,621</u>
	-----	-----	-----	-----	-----
<b>Total income</b>	<u>85,409</u>	<u>5,206</u>	<u>53,059</u>	<u>143,674</u>	<u>117,413</u>
	=====	=====	=====	=====	=====



PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2019

3 Expenditure

	General Funds	Designated Funds	Restricted Funds	TOTAL FUNDS	
	£	£	£	2019	2018
	£	£	£	£	£
(a) Fund raising trading costs					
Fetes, bazaars, other fund-raising					
Events	1,788		1,715	3,503	-
	-----	-----	-----	-----	-----
(b) Church activities					
Special collections	410		410		
Ministry: diocesan parish share	54,737			54,737	54,559
clergy expenses	2,506			2,506	1,550
parsonage house repairs-					
and rates	5,659			5,659	5,716
curate expenses	2,052			2,052	
Church running expenses	3,227			3,227	4,815
Church maintenance	3,759	1,066		4,825	43,656
Churchyard upkeep	515			515	842
Organist and choir	2,304			2,304	2,189
Upkeep of services	1,436			1,436	1,590
Wedding and funeral costs	4,695			4,695	4,056
Depreciation of inalienable assets					-
Printing, stationery and sundry-					
Administration	3,338		31	3,369	2,524
Secretary				-	
Sundry expenses	1,723		80	1,803	1,731
Professional fees	126			126	3,636
	-----	-----	-----	-----	-----
	-----	-----	-----	-----	-----
<b>Total Expenditure</b>	<b>88,275</b>	<b>1,066</b>	<b>1,826</b>	<b>91,167</b>	<b>126,864</b>
	=====	=====	=====	=====	=====



**PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON  
NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 DECEMBER 2019**

<b>4</b>	<b>Staff costs</b>	<b>2019</b>	<b>2018</b>
	Wages and salaries	£2,304	£2,189
		<u>          </u>	<u>          </u>

No other member of the PCC received any reimbursement of expenses or remuneration during the year ended 31st December 2019(2018 £Nil).

**5 Tangible fixed assets for use by the PCC**

	Equipment £	Keyboard and Microphone £	Total £
<b>Cost</b>			
At 1 January 2019	4,568	1,058	5,626
At 31 December 2019	<u>4,568</u>	<u>1058</u>	<u>5,626</u>
	<u>          </u>	<u>          </u>	<u>          </u>
<b>Depreciation</b>			
At 1 January 2019	4,561	1,058	5,619
Charge in year	-	-	
At 31 December 2019	<u>4,561</u>	<u>1,058</u>	<u>5,619</u>
	<u>          </u>	<u>          </u>	<u>          </u>
<b>Net Book Value</b>			
At 31 December 2019	<u>7</u>	<u>-</u>	<u>7</u>
At 31 December 2018	<u>7</u>	<u>-</u>	<u>7</u>
	<u>          </u>	<u>          </u>	<u>          </u>

<b>6</b>	<b>Investments</b>	<b>Restricted Funds £</b>	<b>Total £</b>
	Movements in the year:		
	Market value at 1 January 2019	1,533	1,587
	Market value at 31 December 2019	<u>1,750</u>	<u>1,533</u>
		<u>          </u>	<u>          </u>

Holdings at 31 December 2019:

231 shares in the CBF Church of England investment fund (2018: 231 shares)

81 shares in COIF Charity Funds investment fund (2018: 81 shares)



PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2019

<b>6</b>	<b>Investments</b> (contd)	<b>2019</b>	<b>2018</b>
		<b>£</b>	<b>£</b>
	Foundation of George Oliver	379	370
	Bell Acre Charity	1,371	1,163
		<u>1,750</u>	<u>1,533</u>

**7 Analysis of net assets by fund**

	<b>General Fund £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total £</b>
Fixed assets	7			7
Investment fixed assets			1,750	1,750
Current assets	29,733	40,940	36,791	107,464
Current liabilities	(6,939)			(6,939)
Fund balance	<u>22,801</u>	<u>40,940</u>	<u>38,541</u>	<u>102,282</u>

<b>8</b>	<b>Debtors</b>	<b>2019</b>	<b>2018</b>
		<b>£</b>	<b>£</b>
	Income tax recoverable	9,631	9,016
	Other debtors	10,074	820
		<u>19,705</u>	<u>9,836</u>

<b>9</b>	<b>Liabilities: amounts falling due within one year</b>	<b>2019</b>	<b>2018</b>
		<b>£</b>	<b>£</b>
	Diocese quota	-	-
	Creditors for goods and services	5,094	5,632
	Other creditors	720	720
	Accruals	1,125	1,125
		<u>6,939</u>	<u>7,477</u>



**PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 DECEMBER 2019**

**10 Fund details**

**Designated funds**

The Designated funds at 31 December 2019 comprise a Planned Improvement Fund and a Fabric fund designated for the maintenance and refurbishment of the church, and a Restoration Fund.

	<b>Balance at 1.1.19 £</b>	<b>Incoming Resources £</b>	<b>Resources Expended £</b>	<b>Balance at 31.12.19 £</b>
Planned Improvement Fund	18,796			18,796
Fabric Fund	1,504			1,504
Restoration and Repair Fund-	-	21,706	1,066	20,640
	<u>20,300</u>	<u>21,706</u>	<u>1,066</u>	<u>40,940</u>

**Restricted funds**

The restricted funds at 31 December 2019 comprise the Foundation of George Oliver which is for the provision of the Sunday school and religious education, the Bell Acre Charity. The Bell Acre Charity fund arose as a result of donations received for the restricted purpose of the maintenance of the bell and fabric of the Church. The Friends of St Mary PCC have raised funds to finance major repairs to the fabric of the church building.

	<b>Balance at 1.1.19 £</b>	<b>Incoming Resources £</b>	<b>Resources Expended £</b>	<b>Gains and (losses) on investments £</b>	<b>Balance at 31.12.19 £</b>
Trustees of J Lytton	1,004				1,004
Bell Acre Charity	1,889	41		208	2,138
Foundation of George Oliver	698	15		9	722
Friends of St Mary's		53,003	18,326		34,677
	<u>3,591</u>	<u>53,059</u>	<u>18,326</u>	<u>217</u>	<u>38,541</u>





2019 in photos!



ST MARY THE VIRGIN,  
EAST PRESTON WITH KINGSTON

*Little Singers*

For pre-school children of all ages  
& their parents/careers  
(£1 per family/career  
including refreshments)

**FRIDAYS**  
(DURING TERM TIME & SOME SCHOOL  
HOLIDAYS)  
10-11:30AM

The Spire Room,  
St Mary the Virgin Church,  
Vicarage Lane, East Preston BN15 2DP  
<http://www.stmarythevirgin.org.uk>

**Join us at our Christingle**

Share the light with the Christingles

We would love for you, your friends and your family to join us at our Christingle celebration so we can support more vulnerable children.

Date: Saturday 23 November 10:30am  
Location: St Mary's Church (Vicarage Lane, East Preston)

Please contact: St Mary's Church 01253 251114

[www.christingles.org](http://www.christingles.org)

Hear the news... Christ is come to  
bring the world new life

Somewhere there is a child in waiting  
near the stars... waiting to hear the good news that  
the world is changed forever. If the angels will bring it  
to you...

This Advent let's be the voice that is waiting, sharing the  
wonderful news that Christ is come bringing the world new  
life. Let's hope every child that the world will hear 'the voice  
of love' through our preparation.

Of your charity please pray for those to be  
ordained this Petertide  
among them:

**EMMA LOUISE HAM-RICHE**

To be ordained deacon by  
**Martin, Lord Bishop of Chichester**

In his Cathedral Church of the Holy Trinity  
on Saturday 29 June 2019

Please also pray for Rob, Toby and Daisy  
And for Revd Andrew Perry and the people  
of St Mary the Virgin, East Preston with  
Kingston where Emma is called to serve.

*"The one who calls you is faithful"*  
(1 Thess 5:24)

Sunday 1 December  
6pm

**ADVENT  
CAROLS**

St Mary the Virgin,  
East Preston with Kingston

Sunday July 21st  
3pm - 5.20pm

Food  
Crafts  
Story  
Fun  
and more...

Our Father...  
Who Art...  
In Heaven...

Come to Messy Church  
And find out more....

St Mary's Church, Vicarage Lane  
Contact: 0753 2056 106  
[stmarys@stmaryschurch.org](mailto:stmarys@stmaryschurch.org)  
Parking on Vicarage Lane  
See the flyer for more details

**Pet Service**

AN OPPORTUNITY TO THANK GOD FOR OUR  
ANIMALS AND THE JOY THEY BRING US!

St Mary the Virgin, East Preston  
Sunday 13th October 4pm  
All welcome, with or without pets!

*Crib Service*

ST MARY THE VIRGIN,  
EAST PRESTON WITH KINGSTON

COME ON A JOURNEY BACK  
MORE THAN 2000 YEARS AGO  
AND HEAR THE STORY OF A  
VERY SPECIAL BABY

TUESDAY 24TH DECEMBER 2019  
3PM

TO REMEMBER THOSE WE LOVE  
BUT SEE NO LONGER

*All Souls' Day*  
MASS

SATURDAY 2ND NOVEMBER  
7.30PM  
ST MARY THE VIRGIN,  
EAST PRESTON WITH KINGSTON

ST MARY THE VIRGIN,  
EAST PRESTON WITH KINGSTON

**NINE LESSONS  
AND CAROLS**

SUNDAY 22ND DECEMBER  
6PM

St Marys Ep Christmas Tree  
Festival

Free Entry

13th, 14th December 10 till  
6pm, 15th 12 till 6pm

*Harvest Supper  
and Quiz*

Tickets £5 each (Children under-12 free)  
Bring your own drinks and glasses

SATURDAY 22nd SEPTEMBER  
4PM  
SPIRE ROOM, ST MARY THE VIRGIN, EAST PRESTON

**12**  
days of giving

**Ecclesiastical**

Please nominate us  
and help us win

St Mary's East Preston Christmas tree  
Festival!

10am to 6pm

FREE

on 15th 12  
noon till 6pm

13th and 14th and 15th  
December

**2019 in posters!**